

Patrick Jones
County Member

Janice Powell
City Member

Tim Garman
County Member

Tenessa Audette
City Member

Mary Rickert
County Member Alternate

Stan Neutze
City Member Alternate



Fred Ryness
Special District Member

Ronnean Lund
Special District Member

Rosemary Smith
Special District Alternate

Larry Russell
Public Member

Michael Spencer
Public Member Alternate

SPECIAL COMMISSION MEETING

Monday, April 8, 2024 at 9:00 a.m.
City of Shasta Lake Council Chambers
4477 Main Street, Shasta Lake, CA 96019

DRAFT MEETING MINUTES

1. CALL TO ORDER

Chairman Russell called meeting to order at 9:00 a.m. at the City of Shasta Lake Board of Supervisors Chambers

a. Roll Call

Present: Chairman Russell; Commissioners Powell, Ryness, Garman*, Audette**, and Lund; and Alternates Neutze, Smith, and Spencer

* *Commissioner Garman arrived and was seated as a County voting member as of 9:07 AM.*

** *Commissioner Audette arrived and was seated as a City voting member, replacing Alternate Neutze, as of 9:14 AM.*

Absent: Commissioner Jones; Alternate Rickert

Staff Present: Executive Officer Krystle Heaney; Legal Counsel Jim Underwood

b. Pledge of Allegiance

2. PUBLIC COMMENT

No public comment was provided.

3. AGENDA ADOPTION

- a. Agenda - Additions/ Changes
- b. Business/Campaign Conflict Disclosures

No changes were made to the agenda or disclosures made.

Motion Neutze/ Ryness to adopt the agenda. Motion passed by 5-0-0 voice vote.

4. SPECIAL PRESENTATIONS - None

No special presentations.

5. CONSENT CALENDAR - ACTION ITEM

- a. February 1, 2024 Draft Meeting Minutes
- b. FY 2023-24 Quarter 3 Summary and Bank Statements
- c. Non-substantial Changes to Shasta LAFCO Executive Committee Policy
- d. Letter of Support AB 3277
- e. Letter of Support SB 1209

SHASTA LAFCO

Motion Powell/ Neutze to approve Item A from the consent calendar. Motion passed by a 5-0-0 voice vote.

Items B, C, D, and E were pulled from the consent calendar for individual discussion and approval. Commissioner Garman joined the meeting as a voting member.

Item B: Commission inquired on the lack of inclusion of the Certificate of Deposit account overview with the other bank account summaries; Executive Officer Heaney explained she would include these moving forward.

Motion Lund/ Garman to approve Item B from the consent calendar. Motion passed by a 6-0-0 voice vote.

Item C: Commission held discussion on the language of the Executive Committee Policy. Legal counsel advised that the Commission act on Item C in the manner they see fit at the current meeting and that the actual appointment of an additional Executive Committee member be agendaized for a future meeting.

Motion Lund/ Ryness to approve Item C from the consent calendar. Motion passed by a 6-0-0 voice vote.

Item D: Commission held discussion on whether or not they want Shasta LAFCO to support AB 3277.

Motion Garman/ Ryness to approve Item D from the consent calendar. Motion passed by a 6-0-0 voice vote.

Item E: Commission held discussion on whether or not they want Shasta LAFCO to support SB 1209. Commissioner Audette joined the meeting and replaced Commissioner Neutze as a voting member.

Motion Audette/ Garman to approve Item E from the consent calendar. Motion passed by a 6-0-0 voice vote.

6. CORRESPONDENCE - None

7. SCHEDULED PUBLIC HEARINGS

a. Proposed FY 2024-25 Budget

Commissioner Lund inquired on why the budgeted amount for the tools/equipment/software line item was so high if Executive Officer Heaney primarily works remotely. Executive Officer Heaney explained these costs cover the current Shasta LAFCO office on Mission De Oro Drive, the office's internet, and LAFCO's phone costs. The Commission discussed the various options regarding the closure of the LAFCO office and inquired on what storage options could be pursued, requesting Executive Officer Heaney to inquire with the County on what they use for storage.

Bryce Ritchie, Administrative Analyst at Shasta County, spoke and said that the County uses North Court storage.

Motion Garman/ Ryness to approve the proposed FY 2024-25 budget. Motion passed by a 6-0-0 voice vote.

8. BUSINESS ITEMS

a. LAFCO Equipment and Mailing Address

SHASTA LAFCO

Commission held discussion and asked clarifying questions.

Motion Audette/ Ryness to approve the proposed changes in LAFCO equipment and the mailing address. Motion passed by a 6-0-0 voice vote.

b. FY 2023/24 Audit

Motion Powell/ Ryness to approve the draft FY 2023/24 audit plan, authorizing Executive Officer Heaney to draft a contract with O'Connor & Company. Motion passed by a 6-0-0 voice vote.

c. Planwest Partners February & March 2024 Invoice

Motion Ryness/ Garman to approve the payment of Planwest Partners' invoices for February and March. Motion passed by a 6-0-0 voice vote.

9. EXECUTIVE OFFICER REPORT

- a. Status of Municipal Service Review/Sphere of Influence Update Preparations
- b. Status of Current and Future Applications
- c. CALAFCO Daily Legislative Report (March 2024)

Executive Officer Heaney provided an overview of the proposed MSR/SOI process for the Intermountain Regional MSR/SOI Update, CSA #1 - County Fire, and the City of Anderson MSR/SOI Update. Public comment was provided by Dr. John Whitmore, a volunteer firefighter and educator, who spoke to the importance of an MSR/SOI Update being done for CSA #1 - County Fire to bring the positives and negatives to light. Dr. Whitmore noted that he would like the MSR/SOI Update to address the issue of volunteerism in fire service provision, specifically its decline. His specific questions he'd like the MSR/SOI Update to answer are: 1) Are volunteer firefighters leaving the County fire department at the same time districts are heading the recruitment boon, and if so, what impacts are these reductions having on structure protection during wildland fires, formation of strike teams, coverage of the Redding fire department stations during their draw downs, and the future of mutual aid reciprocity, 2) Are combination paid/volunteer departments like those in Shasta Lake City and Anderson a better alternative to Schedule A stations, 3) Does the County have a plan if the State leaves its yearly contract with the Shasta County Fire Department, and 4) Should a task force or citizens committee be created to ensure "the present and probable future capacity of public facilities and services"? A copy of his statement was provided to the Commissioners.

The status of current applications was also discussed, all of which are currently on hold. The CALAFCO Daily Legislative Report was also presented for informational purposes.

10. CLOSED SESSION - None

11. COMMISSIONER ANNOUNCEMENTS

- a. Commissioner Ryness announced that he attended a CSDA meeting the week prior, mentioned his involvement with Shasta LAFCO, and reported that a National Special Districts Association is likely going to be formed.

12. STAFF ANNOUNCEMENTS

- a. Executive Officer Heaney announced that she will be attending a CALAFCO staff workshop at the end of the month and will report on her experience at the next Commission meeting.

13. ADJOURNMENT - 9:53 AM