

SHASTA LAFCO

APPLICATION STANDARDS & DOCUMENT REQUIREMENTS EXTENSION OF SERVICE

By law, an application to LAFCO must contain either a property owner petition or governing body resolution requesting initiation of LAFCO proceedings. LAFCO also has the discretion to require additional information or documentation. The following is a listing of Shasta LAFCO's *minimum* application standards and document requirements:

LISTING OF APPLICATION COMPONENTS

1. Governing Body Resolution: Resolution requesting LAFCO approval of an "out-of-agency" service agreement (*when the applicant is a local agency*) – **Original + 25 copies**
2. Property Owner Petitions (*when the applicant is landowner*) – **Original + 25 copies of each petition**
3. Property Owner Consent Letters (*when the applicant is a local agency*) – **Original + 25 copies of each letter.**
4. LAFCO Application Form – **Original + 25 copies**
5. Maps: A map showing the adopted sphere of influence boundary in relationship to the area subject to the contract agreement. The proposal map must conform to Board of Equalization requirements. (*This map must show extended service, service area, parcels, major roadways and section lines, etc.*) – **Original + 25 copies + Digital Copy**
6. Agreement/Contract: Proposed agreement or contract to be entered into – **Original + 25 copies**
7. Environmental Review (CEQA) Compliance Documents (*when the applicant is a local agency*):
 - Initial Study & Checklist – **1 copy.**
 - Negative Declaration, Mitigated Negative Declaration, or Categorical Exemption - **25 copies**
 - Final EIR – **1 complete copy, 25 copies of executive summary**
 - Notice of Subsequent Use of an Existing Final EIR – **1 copy Final EIR, 25 copies of Notice**
8. Filing & Processing Fees