

## Shasta LAFCO Adopted Final Budget Worksheet FY 2018/2019

Categories	FY 2017/2018 Amended Budget	FY 2017/2018 Actual as of 5/25/18	FY 2017/2018 Projected End of Year	Over/Under Budget	FY 2018/2019 Proposed Budget
<b>REVENUES</b>					
<b>Interest</b>	0	2.06	2.21	-2	0
<b>Intergovernmental Revenue</b>					
Contribution from Cities	62,000	62,000	62,000	0	62,000
Contribution from Shasta County	62,000	62,000	62,000	0	62,000
Contribution from Special Districts	62,000	62,000	62,000	0	62,000
<b>Total Intergovernmental Revenue</b>	<b>186,000</b>	<b>186,000</b>	<b>186,000</b>	<b>0</b>	<b>186,000</b>
<b>TOTAL REVENUES</b>	<b>186,000</b>	<b>186,002</b>	<b>186,002</b>	<b>-2</b>	<b>186,000</b>
<b>EXPENSES</b>					
<b>Salaries &amp; Benefits</b>					
<b>Employer Expense</b>					
Retirement - PERS - Previous EO	4,133	4,133	4,133	0	4,652
<b>Total Employer Expense</b>	<b>4,133</b>	<b>4,133</b>	<b>4,133</b>	<b>0</b>	<b>4,652</b>
<b>Total Salaries &amp; Benefits</b>	<b>4,133</b>	<b>4,133</b>	<b>4,133</b>	<b>0</b>	<b>4,652</b>
<b>Services and Supplies</b>					
<b>Contract Employment Services</b>					
Contract Executive Officer	60,000	49,733	60,000	0	61,500
Contract LAFCO Personnel	43,535	40,326	43,911	-376	44,650
<b>Total Contract Employment Services</b>	<b>103,535</b>	<b>90,059</b>	<b>103,911</b>	<b>-376</b>	<b>106,150</b>
<b>Office Services &amp; Supplies</b>					
Bank & Transfer Fees	120	100	120	0	120
Communications	1,440	1,171	1,375	65	1,440
Info Tech Tools & Equip	400	200	200	200	400
Memberships	3,816	4,025	4,025	-209	4,200
Mileage Reimbursement	240	222	222	18	300
Office Cleaning	1,140	950	1,140	0	1,140
Office Expense	740	263	413	327	740
Office Furnishings	442	442	442	0	0
Office Supplies	1,058	487	883	175	1,500
Postage & Shipping	700	268	390	310	700
Printing	300	45	45	255	100
<b>Total Office Services &amp; Supplies</b>	<b>10,396</b>	<b>8,172</b>	<b>9,255</b>	<b>1,141</b>	<b>10,640</b>
<b>Professional Services</b>					
<b>Misc Professional Services</b>					
Fiscal/Audit Services	7,500	5,000	7,500	0	3,000
InfoTech Services	250	338	338	-88	250
InfoTech- Website	603	603	603	0	720
<b>Total Misc Professional Services</b>	<b>8,353</b>	<b>5,940</b>	<b>8,441</b>	<b>-88</b>	<b>3,970</b>
<b>Legal Counsel</b>					
Misc Legal Services	10,000	3,030	5,025	4,975	10,000
<b>Total Legal Counsel</b>	<b>10,000</b>	<b>3,030</b>	<b>5,025</b>	<b>4,975</b>	<b>10,000</b>
<b>Total Professional Services</b>	<b>18,353</b>	<b>8,970</b>	<b>13,466</b>	<b>4,887</b>	<b>13,970</b>
<b>Rents, Leases &amp; Misc</b>					
Property & General Liability	1,833	1,833	1,833	0	1,943
Publications/Legal Notices - Regular	1,000	1,190	977	23	1,000
Rents & Leases Equipment - Postage Me	400	316	393	7	400
Rents & Leases Equipment - Copier	4,782	4,327	4,700	82	4,765

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Rents & Leases of Structures	11,504	10,648	11,616	-112	11,964
Small Tools & Equipment	100	21	50	50	100
Software	0	0	0	0	250
<b>Total Rents, Leases &amp; Misc</b>	<b>19,619</b>	<b>18,335</b>	<b>19,569</b>	<b>50</b>	<b>20,422</b>
<b>MSR/SOI Expenses</b>					
GIS Services	3,592	5,832	4,600	-1,008	3,600
Postage Printing	400	0	0	400	200
Public Hearing Notice	1,008	133	400	608	1,200
Misc. Other	20,000	14,600	20,000	0	20,000
<b>Total MSR/SOI Expenses</b>	<b>25,000</b>	<b>20,566</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>
Utilities	750	787	914	-164	950
<b>Total Services &amp; Supplies</b>	<b>177,653</b>	<b>146,888</b>	<b>172,114</b>	<b>5,538</b>	<b>177,132</b>
<b>TOTAL EXPENSES</b>	<b>181,786</b>	<b>151,021</b>	<b>176,247</b>	<b>5,538</b>	<b>181,784</b>
<b>Appropriation for Contingency</b>	<b>4,057</b>	<b>4,057</b>	<b>4,214</b>	<b>-157</b>	<b>4,216</b>
<b>TOTAL BUDGET ALLOTMENT BALANCE</b>	<b>\$185,843</b>	<b>\$155,078</b>	<b>\$180,461</b>	<b>\$5,381</b>	<b>\$186,000</b>
<b>CONTINGENCY FUND BALANCE</b>					
<b>Contingency Deposit</b>	<b>\$4,057</b>	<b>\$4,057</b>	<b>\$4,214</b>	<b>\$0</b>	<b>\$4,216</b>
<b>Contingency Withdrawal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Contingency Balance</b>	<b>\$31,862</b>	<b>\$35,919</b>	<b>\$36,076</b>	<b>\$0</b>	<b>\$40,292</b>

SHASTA LOCAL AGENCY FORMATION COMMISSION

RESOLUTION 2018-04

RESOLUTION OF THE SHASTA LOCAL AGENCY FORMATION COMMISSION  
ADOPTING A PROPOSED BUDGET FOR FISCAL YEAR 2018/2019

**WHEREAS**, the Shasta Local Agency Formation Commission is required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to adopt a proposed budget for the next fiscal year no later than May 1; and

**WHEREAS**, the Executive Officer prepared a report concerning the proposed budget, including recommendations thereon; and

**WHEREAS**, the Executive Officer's report was presented to the Commission in the manner provided by law; and

**WHEREAS**, the Commission heard and fully considered all the evidence presented at its public hearing on the proposed budget held on April 5, 2018; and

**WHEREAS**, the Commission determined the proposed budget projects, staffing and program costs of the agency as accurately and appropriately as is possible.

**NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED** as follows:

1. The proposed budget for Fiscal Year 2018/2019 as outlined in Exhibit A is approved;
2. The overall operating costs provided in the proposed budget will allow the Commission to fulfill its regulatory and planning responsibilities as required under Government Code Section § 56381(a);
3. The adopted proposed budget for Fiscal Year 2018/2019 as outlined in Exhibit A be circulated to funding agencies for review and comment.

**THE FOREGOING RESOLUTION** was introduced at a regular meeting of the Shasta LAFCO Commission on the 5<sup>th</sup> day of April, 2018, and adopted by the following vote:

AYES:

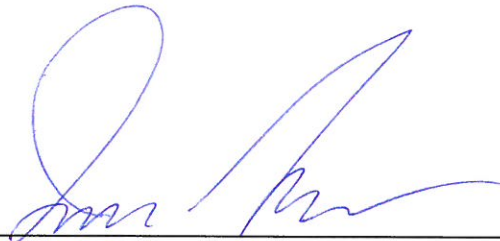
NOES:

ABSTAINS:

ABSENT:

4/5/2018

Date



Irwin Fust, Chairman  
Shasta Local Agency Formation Commission