Les Baugh
County Member

Larry Farr
City Member

James Yarbrough
City Member

Irwin Fust
Special District Alternate

Pam Giacomini
County Member Alternate

Brenda Haynes
Special District Member

Rick Bosetti
City Member Alternate

David Kehoe
County Member

Stephen Morgan
Special District Member

Dick Fyten
Public Member

Bob Richardson
Public Member Alternate

Jan Lopez
Executive Officer

MINUTES
Special Commission Meeting April 3rd, 2014
Shasta Lake City Council Chambers

(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

1. CALL TO ORDER

a. Chairman Baugh called the meeting to order at 9:00 a.m. at the Shasta Lake City Council Chambers located at 4488 Red Bluff Street, Shasta Lake, California.
Present: Chairman Baugh, Vice-Chairmen Morgan, Commissioners Farr, Fyten, Kehoe, and Alternate Commissioners Bosetti, Fust. Alternate Commissioners Giacomini and Richardson were present as members of the audience.
Staff Present: Executive Officer Jan Lopez, Attorney Jim Underwood, and Office Manager Kathy Bull.
Absent: Commissioner Haynes, Yarbrough.

b. Commissioner Fust led the Pledge of Allegiance.

2. PUBLIC COMMENT

Public comments were not offered.

3. ADOPTION OF AGENDA

a. Additions, Changes – None provided.
b. Meeting Protocol – Meeting protocol was explained.
c. Business/Campaign Conflict Disclosures – Vice-Chairman Morgan noted a conflict of interest on Agenda Item 7.Scheduled Public Hearings a.SOI/MSR Update Hearings 3) Shasta Mosquito & Vector Control District.

4. SPECIAL PRESENTATIONS

None provided.

5. CONSENT CALENDAR

a. Approval of minutes
   1) March 6, 2014 special meeting
   Motion to approve the corrected minutes of March 6, 2014 was presented by Commissioner Bosetti, seconded by Vice-Chairman Morgan and passed unanimously. It was noted Commissioners Farr and Fust abstained due to absence from March 6, 2014 meeting.

b. Financial reports and statements – None provided.

c. Notification of pending applications
   1) Union School Road Reorganization – Informational only.
   2) Deschutes Road Area Annexation – Informational only.

6. CORRESPONDENCE & CLAIMS

None provided.

7. SCHEDULED PUBLIC HEARINGS

a. SOI/MSR Update Hearings

1) Western Shasta Resource Conservation District
Ms Lopez stated legal notice was published in the Record Searchlight and Mountain Echo 21 days in advance of this meeting. The Municipal Services Review & Sphere of Influence Update report along with a completed Request for Information was included and circulated with the agenda.
Hearing was opened to the public. Representative Dave DeMar, District Manager, Western Shasta RCD, explained their partnership with landowners and agencies to develop, undertake and complete projects in the County. This special district is 100% grant funded with fee for service activities. Chairman Baugh thanked Mr DeMar on behalf of the community for every fuel break that stopped a fire. Chairman Baugh claimed membership with the Shasta County Park State Counsel, no legal conflict of interest exists, no direct benefits, no stipends paid. Hearing was closed to the public.
Motion to approve LAFCO Resolution 2014-05 *"Resolution of the Shasta Local Agency Formation Commission making written determinations and modifying the Sphere of Influence of the Western Shasta Resource Conservation District"* was presented by Commissioner Fust, seconded by Commissioner Fyten and passed unanimously.

2) Fall River Resource Conservation District
The Municipal Services Review & Sphere of Influence Update Report was included and circulated with the agenda. Ms Lopez stated a No Effect Determination (NED) from Fish & Wildlife was received. All legal noticing requirements have been satisfied.
Hearing was opened to the public. Mike Millington, President of the Board of Directors, Fall River RCD, explained district is tax funded from both Lassen and Shasta County, Shasta County being the controlling agency. Chairman Baugh thanked Mr Millington for his work. Hearing was closed to the public.
Motion to approve LAFCO Resolution 2014-06 *"Resolution of the Shasta Local Agency Formation Commission making written determination and modifying the Sphere of Influence of the Fall River Resource Conservation District"* was presented by Commissioner Kehoe, seconded by Vice-Chairman Morgan and passed unanimously.

3) Shasta Mosquito & Vector Control District
Vice-Chairman Morgan was recused.
The Municipal Services Review & Sphere of Influence Update report was included and circulated with the agenda. Ms Lopez stated a No Effect Determination (NED) from Fish & Wildlife was received and we are asking for a statutory exemption.

Hearing was opened to the public. Guangye Hu, Assistant Manager of Shasta Mosquito and Vector CD noted that the agenda say Shasta County Mosquito and should be Shasta Mosquito. Hearing was closed to the public.
Motion to approve LAFCO Resolution 2014-07 *"Resolution of the Shasta Local Agency Formation Commission making written determination and modifying the Sphere of Influence of the Shasta Mosquito and Vector Control District"* was presented by Commissioner Bosetti, seconded by Commissioner Kehoe and passed unanimously.
Vice-Chairman Morgan re-joined the meeting.

4) Burney Basin Mosquito Abatement District
The Municipal Services Review & Sphere of Influence Update report was included and circulated with the agenda. Ms Lopez stated the County has confirmed stated boundaries are correct. A No Effect Determination (NED) from Fish & Wildlife was received.
Hearing was opened to the public. Mike Churney, Manager of Burney Basin Mosquito noted the district is primarily funded through property tax. Mr Churney provided information on the treating of mosquitos. Hearing was closed to the public.
Motion to approve LAFCO Resolution 2014-08 *"Resolution of the Shasta Local Agency Formation Commission making written determination and modifying the Sphere of Influence of the Burney Basin Mosquito Abatement District"* was presented by Vice-Chairman Morgan, seconded by Commissioner Bosetti and passed unanimously.

5) Pine Grove Mosquito Abatement District
The Municipal Services Review & Sphere of Influence Update report was included and circulated with the agenda. A No Effect Determination (NED) from Fish & Wildlife was received.
Hearing was opened to the public. Alternate Commissioner Giacomini noted text in the report needed to be corrected. Mike Churney, Manager of Burney Basin Mosquito made himself available for any questions. A list of pesticides provided in the discharge permit report filed with the state was discussed. Hearing was closed to the public.
Motion to approve LAFCO Resolution 2014-09 *"Resolution of the Shasta Local Agency Formation Commission making written determination and modifying the Sphere of Influence of the Pine Grove Mosquito Abatement District"* was presented by Commissioner Fust, seconded by Vice-Chairman Morgan and passed unanimously.

Chairman Baugh thanked Ms Lopez, Ms Bull and Mr Underwood their continued work of required studies and reviews. It is noted that cost savings of approved No Effect Determination (NED) is $2,100 per project.

b. Application/proposal Hearings – None scheduled.
c. Continued Hearings – None scheduled.
d. Conducting Authority Hearings – None scheduled.
e. Annual Budget Hearings – None scheduled.

8. NEW BUSINESS

There was no new business.

9. OLD BUSINESS

a. Commission Committee Reports

Ms Lopez confirmed both a Fiscal Committee and Executive Committee had met and stated current members of the Fiscal Committee include Chairman Baugh, Vice-Chairman Morgan and Commissioner Fyten. Chairman Baugh reported a draft budget review was provided at the Fiscal Committee for the upcoming Fiscal Year. A second review will take place prior to the next Commission Meeting. Chairman Baugh expressed appreciation for Ms Bull's attention to bookkeeping details, and organizational skills in the new budget. It was noted in the Fiscal Commission meeting, staff may be recommending a decrease in LAFCO participation fees for the following Fiscal Year.

10. CLOSED SESSION

a. Pursuant to Government Code Sections 54956.9 and 54956.9(c), the Commission entered into closed session at 10:13 a.m.
   1) Pursuant to Government Code Section 54956.9: Existing Litigation (Briggs, et al. v. Shasta LAFCO)
   2) Pursuant to Government Code Section 54956.9(c): Potential Litigation

b. Return from closed session to open session at 11:07 a.m. Attorney Jim Underwood stated there was one reportable action. The Commission has authorized staff to proceed with the engagement of J.R. Martin and Associates CPA firm for professional accounting services.

11. EXECUTIVE OFFICER REPORTS

a. Administrative & Operations
   1) Staffing – Ms Lopez stated one staff person has moved on due to personal reasons.
   2) Operations
      a) SOI/MSR Status Update – An updated Master Plan Process was provided. Chairman Baugh expressed the Commission's satisfaction and appreciation of Ms Lopez for continuing to be on track in fulfilling the terms of her contract. It was noted, the consideration of the Mountain Gate CSD will occur the same day as application for annexation.

b. Other Staff Reports – None provided.

12. COMMISSIONER ANNOUNCEMENTS

None provided.

13. STAFF ANNOUNCEMENTS

a. The next LAFCO Commission meeting is scheduled for Thursday, May 1, 2014 located at the Anderson City Council Chambers.

b. Future proposed agenda items
   1) SOI/MSR – a slight reorganization in hearing schedule were made.
   2) City of Anderson Deschutes Road annexation will be brought forward in May 2014.

c. CALAFCO Staff Workshop – Shasta LAFCO office will be closed from April 23 through the 25th to allow staff to attend a workshop in Berkeley on "Building Bridges to the Future: Collaboration & Cooperation".

14. ADJOURMENT

There being no further business, Chairman Baugh adjourned the meeting at 11:10 a.m.

ATTEST:

K. Bull

Kathy Bull
Acting Clerk to the Commission

DATE: 5-1-2014

APPROVED:

Les Baugh
Chairman

DATE: 5/13/14